

MINUTES
CITY COUNCIL WORKSHOP
CITY COUNCIL CHAMBERS
124 Old San Antonio Road
Boerne, TX 78006
July 12, 2016 – 4:45 p.m.

Minutes of the City Council Workshop of July 12, 2016 at 4:45 p.m.

Present: 5 - Mayor Michael Schultz, Council Member Joe Anzollitto,
 Council Member Nina Woolard, Mayor Pro Tem Ron Cisneros,
 and Council Member Craig Colvin

Absent: 1 - Council Member Charlie Boyd IV

Council Member Woolard arrived at 4:51 p.m.

Council Member Anzollitto arrived at 4:54 p.m.

Staff Present: Ron Bowman, Siria Arreola, Pam Bransford, Lori Carroll, Kirsten Cohoon, Jim Kohler, Mike Mann, Mark Mattick, Sandy Mattick, Doug Meckel, Mike Raute, Angie Rios, Laura Talley, Jeanette Teague, Jeff Thompson, Larry Woods, Linda Zartler, and Danny Zincke.

Recognized / Registered Guests: None

1. CALL TO ORDER – 4:45 PM

Mayor Schultz called the City Council to order at 4:45 p.m.

2. WORKSHOP DISCUSSION:

[2016-736](#) **FY 2016 - 2017 BUDGET**

A. UPDATED FY 2016 - 2017 BUDGET

1. Review Modifications To Date - Draft 2 To Draft 3

B. CHANGES RECOMMENDED

**1. Possible Adjustment To Health Insurance Contribution
By City**

2. Cost Of Living Adjustment

3. Water Utility - Wholesale Pricing Increases & Possible

Rate Adjustment**C. ADDITIONAL INFORMATION****1. Streets, Sidewalk And Drainage****i. Projects And Potential Funding****2. Electric Reconductoring Project****3. Council Suggestions & Goals****D. FUND BALANCES AVAILABLE****E. BUDGET CALENDAR****1. Status Update**

Mayor Schultz called on Ms. Sandy Mattick, Finance Director. Ms. Mattick reviewed the process of the budget for FY 2016-2017. She reviewed the modifications between drafts 2 and 3. Additional changes recommended by staff include adjustments to the health insurance contribution by the City, Cost of living (COLA) adjustment, and wholesale water pricing increases by GBRA with a proposed rate adjustment to cover the increase. Discussion ensued regarding HSA Plans and tuition reimbursement. Ms. Mattick discussed streets, sidewalk, and drainage improvements projects. She included a list of street maintenance priorities and displayed a map of the electric reconductoring project location. Discussion ensued regarding sidewalks for BISD students at Kendall Elementary to walk to the Valero gas station. Mr. Bowman, City Manager asked staff to prepare a map showing any sidewalk shortfalls in the Scenic Loop area. Mr. Bowman also described the location of the proposed Cibolo Trail and Bridge. Ms. Mattick reviewed the Fund Balances available and discussed the Budget Calendar. Staff was asked to include a 50% contribution by the City for dependents health insurance as well as 2% COLA in the next draft of the budget. Mr. Bowman invited the City Council to not hesitate to contact him with any questions.

3. ADJOURNMENT

Mayor Schultz adjourned the City Council Workshop at 5:22 p.m.

MINUTES
REGULAR CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS
124 Old San Antonio Road
Boerne, TX 78006
July 12, 2016 – 6:00 PM

Present: 5 - Mayor Michael Schultz, Council Member Joe Anzollitto,
 Council Member Nina Woolard, Mayor Pro Tem Ron Cisneros,
 and Council Member Craig Colvin

Absent: 1 - Council Member Charlie Boyd IV

Staff Present: Ron Bowman, Siria Arreola, Pam Bransford, Lori Carroll, Kirsten
Cohoon, Jim Kohler, Mike Mann, Mark Mattick, Sandy Mattick, Doug Meckel,
Mike Raute, Angie Rios, Laura Talley, Jeanette Teague, Jeff Thompson, Larry
Woods, Linda Zartler, and Danny Zincke.

Recognized / Registered Guests: William Canavan Jr., Tabitha Cuevas, Debbie
DeLoach, Randy Barnes, Mark Fuller, and Josh Valenta.

1. CALL TO ORDER – 6:00 PM

Mayor Schultz called the City Council to order at 6:00 p.m.

Mayor Schultz asked for a Moment of Silence and led the Pledge of Allegiance
to the United States Flag and the Texas Flag.

2. CONFLICTS OF INTEREST

No conflicts were declared.

3. PUBLIC COMMENTS:

No public comments were received.

4. CONSENT AGENDA:

4A. [2016-734](#) APPROVAL OF THE MINUTES OF THE REGULAR CALLED CITY COUNCIL MEETING OF JUNE 28, 2016.

THE MINUTES WERE APPROVED.

4B. [2016-728](#) CONSIDER RESOLUTION NO. 2016-R61; A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AND MANAGE AN AGREEMENT WITH MCCOY TREE SURGERY THROUGH THE LOWER COLORADO RIVER AUTHORITY FOR TREE TRIMMING SERVICES.

THE RESOLUTION WAS APPROVED.

A MOTION WAS MADE BY COUNCIL MEMBER WOOLARD, SECONDED BY MAYOR PRO TEM CISNEROS TO APPROVE THE CONSENT AGENDA. THE MOTION CARRIED BY THE FOLLOWING VOTE:

YEAH: 4 - COUNCIL MEMBER ANZOLLITTO, COUNCIL MEMBER WOOLARD, MAYOR PRO TEM CISNEROS, COUNCIL MEMBER COLVIN.

ABSENT: 1 - COUNCIL MEMBER BOYD IV.

5. PUBLIC HEARING – To Hear Comments On The Following:

5A. [2016-664](#) PROPOSED USE OF AN AUTOMOBILE SERVICE WITH OUTDOOR STORAGE IN AN I, INDUSTRIAL DISTRICT FOR 110 PARKWAY DRIVE, A TOTAL OF 1.183 ACRES, KAD NO. 40586. (Randy And Michelle Barnes- One of One Hearing)

Mayor Schultz opened the Public Hearing at 6:03 p.m.

No comments were received.

Mayor Schultz closed the Public Hearing at 6:04 p.m.

5B. [2016-723](#) PROPOSED ANNEXATION OF 40.892 ACRES OF LAND BEING PART OF SHOOTING CLUB ROAD - KAD NOS. 153712, 153713, 153714, 153715, AND 153716, AT THE REQUEST OF WILLIAM E. CANAVAN

JR. (Durango Development- First Of Two Hearings)

Mayor Schultz opened the Public Hearing at 6:04 p.m.

No comments were received.

Mayor Schultz closed the Public Hearing at 6:04 p.m.

6. TAKE ANY NECESSARY ACTION RESULTING FROM THE PUBLIC HEARING:

- 6A. [2016-724](#) **CONSIDER ON FIRST READING ORDINANCE NO. 2016-26; AN ORDINANCE AMENDING THE CITY OF BOERNE ZONING ORDINANCE NO. 2007-64, CAPTIONED, "ZONING ORDINANCE OF THE CITY OF BOERNE, TEXAS", DATED DECEMBER 18, 2007, ARTICLE 5, SECTION 3 PERMITTED USES, TABLE 5-1, AUTHORIZING THE USE OF AN AUTOMOBILE SERVICE WITH OUTDOOR STORAGE IN A I, INDUSTRIAL DISTRICT LOCATED AT 110 PARKWAY DRIVE, A TOTAL OF 1.183 ACRES. (KAD No. 40586, Randy and Michelle Barnes.)**

Mayor Schultz called on Ms. Laura Talley, Planning and Community Development Director. Ms. Talley explained that in the Zoning Ordinance outdoor storage requires City Council approval. Neighboring property owners within 200 ft of the property were notified as required and some expressed concerns regarding leaving vehicles outdoors and parking on the street. The Planning and Zoning Commission voted 7-0 to recommend approval of the request with the following caveats: that a screen fence be constructed within six months, all vehicles undergoing repair will be stored behind the fence, and vehicles left over night will be moved behind the fence the next morning. Discussion ensued regarding fencing location, definition of screen fence and what the fence will look like, enforcement, and time limit and type of vehicles that can be stored. Staff recommended approval on first reading of the Ordinance.

A MOTION WAS MADE BY COUNCIL MEMBER COLVIN, SECONDED BY MAYOR PRO TEM CISNEROS, TO APPROVE ON FIRST READING ORDINANCE NO. 2016-26; AN ORDINANCE AMENDING THE CITY OF BOERNE ZONING ORDINANCE NO. 2007-64, CAPTIONED, "ZONING ORDINANCE OF THE CITY OF BOERNE, TEXAS", DATED DECEMBER 18, 2007, ARTICLE 5, SECTION 3 PERMITTED USES, TABLE 5-1, AUTHORIZING THE USE OF AN AUTOMOBILE SERVICE WITH OUTDOOR STORAGE IN A I, INDUSTRIAL DISTRICT LOCATED AT 110 PARKWAY DRIVE, A TOTAL OF 1.183 ACRES WITH THE FOLLOWING CAVEATS: THAT A SCREENING FENCE BE PROVIDED WITHIN SIX MONTHS, THAT VEHICLES UNDERGOING REPAIR BE STORED BEHIND THE FENCE, AND ANY VEHICLES THAT ARE DEPOSITED OVERNIGHT BE MOVED BEHIND THE SCREENING FENCE THE NEXT MORNING. (KAD NO. 40586, RANDY AND MICHELLE BARNES.). THE MOTION CARRIED BY THE FOLLOWING VOTE:

Yeah: 4 - Council Member Anzollitto, Council Member Woolard, Mayor Pro Tem Cisneros, and Council Member Colvin

Absent: 1 - Council Member Boyd IV

7. [2016-735](#) CONSIDER MAYORAL APPOINTMENTS TO THE VARIOUS BOARDS AND COMMISSIONS.

Mayor Schultz stated there are vacancies on three various Boards/Commissions. He is recommending the appointment of Ms. Tabitha Cuevas to fill the unexpired term of Mr. Paul Swan to the Historic Landmark Commission. Mr. Swan resigned from the Commission. Mayor Schultz recommended Mr. Cayman Gentry to fill the vacant position on the Zoning Board of Adjustments, and Council Member Joe Anzollitto to the AACOG Air Executive Committee.

A MOTION WAS MADE BY MAYOR PRO TEM CISNEROS, SECONDED BY COUNCIL MEMBER WOOLARD, TO APPROVE THE MAYORAL APPOINTMENTS TO THE VARIOUS BOARDS AND COMMISSIONS AS PRESENTED. THE MOTION CARRIED BY THE FOLLOWING VOTE:

Yeah: 4 - Council Member Anzollitto, Council Member Woolard, Mayor Pro Tem Cisneros, and Council Member Colvin

Absent: 1 - Council Member Boyd IV

8. [2016-727](#) RECEIVE QUARTERLY UPDATE ON THE BOERNE CONVENTION AND VISITORS BUREAU.

Mayor Schultz called on Mr. Larry Woods, Boerne Convention and Visitors Bureau (CVB) Director. Mr. Woods reviewed funding for the CVB, social media statistics, and hotel performance for the first quarter. He distributed a new Boerne Visitors Guide to the Council Members. He discussed advertising print and internet campaigns, email marketing advertising, and Tourism and Communications International Outreach. Today, Boerne hosted nine people from various publications. Discussion ensued regarding the previous study conducted by MindEcology, a data-fueled marketing firm. Mr. Woods stated that he anticipates the study to be conducted again next year.

9. [2016-716](#) CONSIDER ON SECOND READING ORDINANCE NO. 2016-25; AN ORDINANCE AMENDING THE CODE OF ORDINANCES, CITY OF BOERNE, TEXAS, BY AMENDING THE INTERNATIONAL RESIDENTIAL CODE 2009 EDITION, CHAPTER 5, BUILDINGS AND BUILDING REGULATIONS, ARTICLE II, CONSTRUCTION STANDARDS, SECTION 5-36, CODES ADOPTED (b).

Mayor Schultz called on Ms. Linda Zartler, Assistant City Manager. Ms. Zartler reminded the City Council that the first reading of the ordinance was presented at the June 28, 2016 meeting. The ordinance requires all accessory structures to be permitted with a fee to be charged for structures that are 50 sq.ft. and over. Discussion ensued regarding playscapes, playground structures, and enforcement.

A MOTION WAS MADE BY COUNCIL MEMBER WOOLARD, SECONDED BY MAYOR PRO TEM CISNEROS, TO APPROVE ON SECOND READING ORDINANCE NO. 2016-25; AN ORDINANCE AMENDING THE CODE OF ORDINANCES, CITY OF BOERNE, TEXAS, BY AMENDING THE INTERNATIONAL RESIDENTIAL CODE 2009 EDITION, CHAPTER 5, BUILDINGS AND BUILDING REGULATIONS, ARTICLE II, CONSTRUCTION STANDARDS, SECTION 5-36, CODES ADOPTED (B). TO INCLUDE PLAYSETS, SWINGS, AND PLAYGROUND EQUIPMENT REQUIRED TO HAVE A PERMIT WITHOUT CHARGING A FEE. THE MOTION CARRIED BY THE FOLLOWING VOTE:

Yeah: 4 - Council Member Anzollitto, Council Member Woolard, Mayor Pro Tem Cisneros, and Council Member Colvin

Absent: 1 - Council Member Boyd IV

10. [2016-729](#) CONSIDER ON FIRST READING ORDINANCE NO. 2016-27; AN ORDINANCE AMENDING ORDINANCE NO. 2010-40, REMOVING STOP SIGNS ON NORTHBOUND AND SOUTHBOUND LATTIMORE BOULEVARD AT HAMPTON RUN EAST; AND AUTHORIZING THE INSTALLATION OF STOP SIGNS ON NORTHBOUND AND SOUTHBOUND LATTIMORE BOULEVARD AT CHISHOLM DRIVE; AND PROVIDING FOR A PENALTY NOT TO EXCEED \$200 FOR EACH VIOLATION OF THIS ORDINANCE.

Mayor Schultz called on Mr. Mike Mann, Public Works Director. Mr. Mann displayed a map of the current locations of the stop signs located at Lattimore Blvd. and Hampton Run East. Because the location is in the vicinity of the new Boerne Independent School District Fabra Elementary School, staff is suggesting the stop signs be removed from this location and new stop signs be installed at Lattimore Blvd. and Chisholm. This is a three way intersection. Discussion ensued regarding cross traffic signs and installing flags to notify drivers of this change.

A MOTION WAS MADE BY MAYOR PRO TEM CISNEROS, SECONDED BY COUNCIL MEMBER WOOLARD, TO APPROVE ON FIRST READING ORDINANCE NO. 2016-27; AN ORDINANCE AMENDING ORDINANCE NO. 2010-40, REMOVING STOP SIGNS ON NORTHBOUND AND SOUTHBOUND LATTIMORE BOULEVARD AT HAMPTON RUN EAST; AND AUTHORIZING THE INSTALLATION OF STOP SIGNS ON NORTHBOUND AND SOUTHBOUND LATTIMORE BOULEVARD AT CHISHOLM DRIVE; AND PROVIDING FOR A PENALTY NOT TO EXCEED \$200 FOR EACH VIOLATION OF THIS ORDINANCE. THE MOTION CARRIED BY THE FOLLOWING VOTE:

Yeah: 4 - Council Member Anzollitto, Council Member Woolard, Mayor Pro Tem Cisneros, and Council Member Colvin

Absent: 1 - Council Member Boyd IV

11. [2016-733](#) CONSIDER ON FIRST READING ORDINANCE NO. 2016-28; AN

ORDINANCE ESTABLISHING A SCHOOL ZONE ON JOHNS ROAD 1,050 FEET WEST OF LATTIMORE BOULEVARD TO 50 FEET EAST OF LATTIMORE BOULEVARD AND ON LATTIMORE BOULEVARD 150 FEET SOUTH OF CHISHOLM DRIVE TO 300 FEET SOUTH OF JOHNS ROAD; AND PROVIDING FOR A PENALTY NOT TO EXCEED \$200 FOR EACH VIOLATION OF THIS ORDINANCE.

Mr. Mann continued with the proposed new location of a school zone for the new Fabra Elementary School. Boerne Independent School District (BISD) submitted a traffic control/signage plan. He displayed a map identifying a portion of Johns Road and Lattimore Blvd. which will be 25 mph during the hours of 7:00 a.m. to 9:00 a.m. and 2:00 p.m. to 4:00 p.m. on school days. BISD has proposed to provide and install all necessary signage for these installations as approved by City Staff. Discussion ensued regarding a break in the proposed school zone on Lattimore Blvd. at Johns Road.

A MOTION WAS MADE BY MAYOR PRO TEM CISNEROS, SECONDED BY COUNCIL MEMBER WOOLARD, TO APPROVE ON FIRST READING ORDINANCE NO. 2016-28; AN ORDINANCE ESTABLISHING A SCHOOL ZONE ON JOHNS ROAD 1,050 FEET WEST OF LATTIMORE BOULEVARD TO 50 FEET EAST OF LATTIMORE BOULEVARD AND ON LATTIMORE BOULEVARD 150 FEET SOUTH OF CHISHOLM DRIVE TO 300 FEET SOUTH OF JOHNS ROAD; AND PROVIDING FOR A PENALTY NOT TO EXCEED \$200 FOR EACH VIOLATION OF THIS ORDINANCE. THE MOTION CARRIED BY THE FOLLOWING VOTE:

Yeah: 4 - Council Member Anzollitto, Council Member Woolard, Mayor Pro Tem Cisneros, and Council Member Colvin

Absent: 1 - Council Member Boyd IV

12. [2016-732](#) CONSIDER RESOLUTION NO. 2016-R62; A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AND MANAGE THE FIRST AMENDMENT TO THE CONTRACT BETWEEN THE CITY OF BOERNE AND RANDALL SCOTT ARCHITECTS FOR SPACE NEEDS ASSESSMENT AND CONCEPTUAL DESIGN FOR FUTURE MUNICIPAL OFFICE, TO ALLOW FOR FURTHER DEVELOPMENT OF THE CONCEPTUAL DESIGNS FOR THE PROPOSED CITY HALL PROJECTS.

Mayor Schultz called on Ms. Linda Zartler, Assistant City Manager. Ms. Zartler

stated that as directed by the City Council, Staff contacted Randall Scott Architects for a proposal for additional renditions of the proposed City Hall project. The amended agreement will call for two additional public meetings with the City Council and two public forums as recommended by the Ad Hoc Committee. It is expected that the process should be completed by the end of September 2016, to then be presented to the City Council. Staff recommended approval of Resolution No. 2016-R62.

A MOTION WAS MADE BY COUNCIL MEMBER WOOLARD, SECONDED BY COUNCIL MEMBER ANZOLLITTO, TO APPROVE RESOLUTION NO. 2016-R62; A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AND MANAGE THE FIRST AMENDMENT TO THE CONTRACT BETWEEN THE CITY OF BOERNE AND RANDALL SCOTT ARCHITECTS FOR SPACE NEEDS ASSESSMENT AND CONCEPTUAL DESIGN FOR FUTURE MUNICIPAL OFFICE, TO ALLOW FOR FURTHER DEVELOPMENT OF THE CONCEPTUAL DESIGNS FOR THE PROPOSED CITY HALL PROJECTS. THE MOTION CARRIED BY THE FOLLOWING VOTE:

Yeah: 4 - Council Member Anzollitto, Council Member Woolard, Mayor Pro Tem Cisneros, and Council Member Colvin

Absent: 1 - Council Member Boyd IV

13. COMMENTS FROM COUNCIL/LEGAL COUNSEL/STAFF – No discussion or action may take place.

Ron Bowman, City Manager stated that on Saturday, an oversized load hit cable wires across Main Street and also there was a water leak that Staff was called out for. He expressed his appreciation to City Staff as well as the Texas Meat Market for contributing water and food to the City employees.

14. EXECUTIVE SESSION IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE:

Mayor Schultz convened the City Council into Executive Session at 7:04 p.m. and requested those individuals directed to participate to adjourn to the Executive Session Conference Room.

[2016-731](#) A. SECTION 551.071 (1) (A) - CONSULTATION WITH ATTORNEY AND SECTION 551.087 - DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATION.

B. SECTION 551.071 (1) (A) - CONSULTATION WITH ATTORNEY AND SECTION 551.087 - DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATION.

No action was taken.

15. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE.

Mayor Schultz reconvened the City Council into Open Session at 8:06 p.m.

16. ADJOURNMENT

A MOTION WAS MADE BY COUNCIL MEMBER WOOLARD, SECONDED BY COUNCIL MEMBER COLVIN, TO ADJOURN THE CITY COUNCIL MEETING AT 8:06 P.M. THE MOTION CARRIED BY THE FOLLOWING VOTE:

Yeah: 4 - Council Member Anzollitto, Council Member Woolard, Mayor Pro Tem Cisneros, and Council Member Colvin

Absent: 1 - Council Member Boyd IV

Ronald C. Bowman
City Manager

ATTEST:

City Secretary